



03 APRIL 2003

Museum Program

HERITAGE PROGRAMS

"HOLDOVER"

"The basic publication has changed; impact on supplemental information is under review by the OPR. Users should follow supplemental information that remains unaffected."

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

NOTICE: This publication is available digitally on the AFDPO WWW site at:
<http://www.e-publishing.af.mil>

OPR: HQ AMC/HOM (Mr. Don Wiggins)

Certified by: HQ AMC/HO
(Mr. Robert T. Cossaboom)

Pages: 2

Distribution: F

AFI 84-103, 3 January 2003, is supplemented as follows: This supplement sets additional policy and procedure for the AMC Heritage program. It does not apply to the Air National Guard (ANG) units or Air Force Reserve Command (AFRC). The Command Curator (HQ AMC/HOM) has overall responsibility for the administration of this supplement. Send comments and suggested improvements to this supplement on AF Form 847, **Recommendation for Change of Publication**, through channels to HQ AMC/HOM, 503 Ward Drive, Suite 119, Scott AFB, IL, 62225-5335. Send one copy of this supplement to HQ USAF/HO and USAFM/MU.

- 1.1.3.1. (Added) The Air Mobility Command Museum is the only Field Museum within the command.
- 1.3.1.1. (Added) The AMC Museum Oversight Committee reviews new initiatives and major new acquisitions. The Board also reviews the stewardship and accomplishments of field heritage activities.
- 1.3.1.2. (Added) The committee will be chaired by the AMC Vice Commander (AMC/CV).
- 1.3.1.3. (Added) The members of the committee are:
 - 1.3.1.3.1. (Added) The AMC Vice Commander representing the AMC Commander.
 - 1.3.1.3.2. (Added) The AMC Command Historian.
 - 1.3.1.3.3. (Added) The AMC Comptroller and the Directors of Public Affairs, Plans and Programs, and Civil Engineering.
 - 1.3.1.3.4. (Added) Other members selected as needed.

1.3.1.3.5. (Added) The AMC Command Curator, Executive Secretary.

1.3.1.4. (Added) The AMC Oversight Committee will meet as directed by the AMC Vice Commander.

1.3.1.5. (Added) Functions:

1.3.1.5.1. (Added) Review progress on issues of concern to the AMC Heritage Program.

1.3.1.5.2. (Added) Review progress on existing projects.

1.3.1.5.3. (Added) Review current operating procedures and new policies or courses of action as needed relative to the operation of the command's heritage program.

1.3.1.5.4. (Added) Consider other matters deemed appropriate by AMC/CV.

1.5.9.7. (Added) The Command Historian will have program and financial oversight of the AMC Museum; advocating additional funds when needed.

1.5.10.4.1. (Added) Commanders of units which have airparks should select as the Historic Property Custodian personnel from the unit maintenance complex.

1.5.10.8.1. (Added) Before selecting personnel for positions, the commander or his representative should consult with the Command Historian.

1.5.10.12. (Added) Any waivers to this Supplement must be approved by the AMC Command Historian.

1.5.11.9.1. (Added) The Director of the AMC Museum must prepare and submit to AMC/HO and 436 AW/CC an annual budget and staff training schedule for approval. Updates to the annual budget must be submitted Quarterly.

3.2. Installation commander will consult with AMC/HO when hiring a new director and receive input on the director's performance for the annual appraisal.

4.2.1. And when possible, commanders permit base maintenance shops to perform routine maintenance and repair of aerospace vehicles that are accessioned into the USAFM System and on loan to the wing's Historical Property Account (HPA). The work is to be performed on a non-priority basis.

6.14.1.1. Any Historical Property Custodian (HPC) who signs an inventory which includes aerospace vehicles will certify in writing to AMC/HO that the aerospace vehicles on the inventory have been inspected inside and out, are in good repair, and painted in accordance with paragraph 7.3 of AFI 84-103. If the vehicle cannot pass this inspection, then the HPC will submit a plan for timely corrective action.

6.14.1.3. Any commander who signs a historic property inventory which includes aerospace vehicles will also certify in writing to AMC/HO that the aerospace vehicles have been inspected inside and out, are in good repair, and painted in accordance with paragraph 7.3 of AFI 84-103.

8.5. No AMC museum, heritage center, historic holding, or airpark is authorized to display actual weapons.

ROBERT T. COSSABOOM
Command Historian